



NEXT STEPS- PLEASE READ CAREFULLY AS CERTAIN ITEMS COULD IMPACT PROPOSAL COST

- 1) Review the proposal provided and confirm that the work being done is correct.
- 2) Approve by signing the proposal and faxing or e-mailing back to Houston Fence Co. at 281-499-2516 or sales@houstonfence.com
- 3) Pay the deposit noted on the proposal via VISA, Master Card, American Express or Check made payable to Houston Fence .Co. The price quoted is the same whether paying by Cash, Check or Credit Card.
- 4) Change order request receive after accepting/signing the proposal will incur a fee of \$250.00 plus any additional material and/or labor required.
- 5) Houston Fence will assign you to the schedule once the deposit has been received and notify you of the date/time scheduled one day before installation.
- 6) All fencing will be taken down at once and then framed and installed. If you need the fence to be installed in sections or if you want to supervise the installation, please let us know so that we can price accordingly.
- 7) Houston Fence Co. will call for locates to be provided by a third party company on the following utilities: (Note: Private utility lines are not marked and are not the responsibility of HFC.
 - a) Cable-Orange paint
 - b) Phone- Orange paint
 - c) Gas- yellow paint
 - d) Electric- red paint
 - e) Water- blue paint
- 8) Make sure that your pets and your neighbor's pets are secured on the day(s) that work is scheduled.
- 9) Make sure that mosquito misters, plants, bushes and/or vines are removed from fence working area if necessary to avoid additional labor cost.
- 10) Please allow us to use your electricity and water during the installation process.
- 11) Please understand that all dirt will be aligned with the fence line to settle in ground.
- 12) Ask for pricing if you want the dirt removed.
- 13) Please inquire about our Supervisory rates if you wish to supervise this fencing endeavor.

Please contact our office at 281-499-2516 with any questions regarding the above steps or with the proposal provided.

Thank you!

Customer Initials: _____